

The Banks County Board of Commissioners held a budget work session on April 16, 2009 at 3:30 p.m. in the Wilson Shoals Conference Room of the Banks County Courthouse Annex. Present were Vice Chairman Joe Barefoot and Commissioner Rickey Cain. Chairman Milton Dalton was absent due to sickness.

1. Call to Order

Vice Chairman Barefoot called the meeting to order.

2. Approval of Agenda

Comm. Cain made a motion to approve the agenda. Vice Chairman Barefoot seconded the motion. Two aye votes and the agenda was approved as furnished.

3. GEFA Loan Signature Application

County Clerk Regina Gailey stated that the County is applying for stimulus money through GEFA. Rindt-McDuff is preparing the grant application and they need the commissioners to authorize Steve Reece to sign the grant application. Comm. Cain made a motion to authorize Steve Reece to sign the GEFA application and approve the resolution authorizing the application. Vice Chairman Barefoot seconded the motion. Two aye votes and the motion carried. *(Copy of resolution filed in Attachment to Minutes Book #9) 2009-10*

4. Public Transportation Stimulus Grant Filing Resolution

Ms. Gailey stated that the County was applying for \$83,750 that includes dispatch equipment, GPS, Dispatch Software, computer desk and return and a new van with a handicap lift. She stated they needed to approve a resolution for public transportation assistance. This will be added to the grant that is already in place. Comm. Cain made a motion to approve the Public Transportation Stimulus Grant Filing Resolution. Vice Chairman Barefoot seconded the motion. Two aye votes and the motion carried. *(Copy of resolution filed in Attachment to Minutes Book #9) 2009-09*

5. FY2010 Budget

Contingency

Commissioners want to leave the contingency at \$100,000 for unexpected expenses.

Commissioners

Financial Officer Randy Failyer stated that the salary line item included two new commissioner's salaries and a decrease in admin staff by \$51,000. It also includes a decrease of \$1,000 in professional fees.

Registrars

Mr. Failyer stated that this budget had come down.

Technology

Technology Administrator Leonard Burris stated that his budget had come down. Technical had come down \$100,000 and this is because of some new software upgrades that are complete. In the computers line item he is asking for a new laptop because his current needs to be updated because he uses it seven days a week and he will be taking on radio programming. Mr. Failyer stated that the Technology Department was doing an internal audit on the telephone cost for the entire County government.

Human Resources

Mr. Failyer stated they brought down the pay scale adjustment and the travel and education because Ms. Greer had completed her training.

Tax Commissioner

Tax Commissioner Margaret Ausburn had not submitted a budget to the commissioners yet. Mr. Failyer stated that he used the same figures as last year. He stated that he brought down overtime and adjusted legal and audit fees.

Tax Assessors

Comm. Cain wants to put Becky Murray as the Tax Mapping Dept. and take her out of the Tax Assessors office. Ms. Gailey stated that it would be wise to decide how her time will be divided. Comm. Cain stated that she will answer to Ms. Greer in Human Resources.

Misty Geiger in the assessor's office resigned and that she was originally hired as an appraiser/clerk. Comm. Cain stated that since we were under a hiring freeze the others in the office could fill in for the position.

Professional Fees – Technology Administrator Leonard Burriss stated that the Tax Assessor's office is currently using two pieces of appraisal software, Bi-tek for real property and Wingap for personal property and mobile home digest. He stated they started using Bi-tek about three years ago and they are still not fully operational. They are still using the old system. Wingap is capable of doing all three and currently there are 150 counties in Georgia using Wingap for their real property. The Tax Assessor's has asked for Bi-Tek which was around \$15,000 and Wingap was \$1,000 which would cover all three areas. Dept of Revenue will help with conversion at no charge. Two things that would be a cost would be the sketches in the old system for the property cards which are not convertible. The last county they converted was about \$3,500 and Bi-Tek would need to do a small conversion to provide us with a flat file to data. Comm. Cain stated that in the last two years we have already spent over \$60,000 on Bi-Tek and it is not compatible with GIS or our website. Ms. Gailey stated that we needed to have a GIS compatible program. Comm. Cain stated that is the way we should go. Comm. Cain said we needed to go ahead and start the switch before July 1, 2009 and go with Wingap. Vice Chairman Barefoot said he agreed with the change and it seemed that all counties are going with this system. Wingap is supported by the GA Dept of Revenue.

Mr. Failyer was going to change all the figures in the salary lines.

Courthouse

Not changing anything in salaries. Different buildings are included in building maintenance. Ms. Gailey stated that furniture and fixtures may need to stay the same as last year because some furniture may need to be added when the courthouse renovation is completed. Comm. Cain wanted to use the Turner Contingency Money for furniture.

Annex

Mr. Failyer stated that the health department wanted us to do the cleaning for their building and they would pay half. This would reduce the custodial to \$10,496. Building maintenance also includes a lawn maintenance contract for \$5,500 for Houseman Pest Control but does not include grass cutting. Ms. Gailey stated that she found that VFIS insures 911 Centers and that she would get a quote. She stated that she increased coverage to better cover the repeaters and tower.

Superior Court

Mr. Failyer stated that Judge Motes had requested that salaries be raised to \$16,000 and Juvenile court to \$42,000. The commissioners stated that salaries would remain the same and juvenile court should be \$38,500.

Clerk of Superior Court

Mr. Failyer stated salaries were not changing and telephone went to trend. Take out \$500 in machinery.

District Attorney

District Attorney Brad Smith requested increase in Victim Service Coordinator, Assistant District Attorney and the Legal Secretary. The commissioners stated that no increases were being given. Mr. Failyer stated they had cut their budget by \$32,000.

Magistrate Court

Mr. Failyer stated the salaries were not changing.

Probate Court

Mr. Failyer stated the salaries were not changing. Increase in the voting machine maintenance contract and the poll holder line item came down because there would only be one major election this year.

Probation

Mr. Failyer stated the salaries were not changing.

Recyclables

Mr. Failyer stated that the only change was she was going to start being charged \$150 a month for recycling trailer.

Public Health

Mr. Failyer stated they were no increases.

Mental Health

Mr. Failyer stated they were no increases.

Public Welfare

Mr. Failyer stated they were no increases.

Adult Education

Mr. Failyer stated Lanier Tech requested help to support a part-time instructor, finish the meeting room and to install a security system. Commissioners stated they wanted Kenny Crumley to finish out the room.

Extension Service

Mr. Failyer stated agent was asking for new computer that is compatible with UGA system. Comm. Cain said to purchase out of FY2009 and decrease budget by \$2,500.

Adjournment

Vice Chairman Barefoot made a motion to adjourn the meeting. Comm. Cain seconded the motion. Two aye votes and the meeting adjourned at 5:00 p.m.

Chairman

Assistant County Clerk
