

The Banks County Board of Commissioners held a work session on January 19, 2008 at 8:30 a.m. in the Wilson Shoals Conference Room of the Banks County Courthouse Annex. Present were Chairman Milton Dalton, Vice Chairman Joe Barefoot and Commissioner Rickey Cain.

1. Call to Order

Ch. Dalton called the meeting to order.

2. Approval of Agenda

Comm. Barefoot made a motion to move item 4 to item 3 and make item 3 item 4. Comm. Cain seconded the motion. All aye votes and motion passed.

3. Telephone System

The commissioners said the phone system wasn't working well and they've had several complaints from citizens. Mr. Burris, Technology Administrator, said the automated attendant has really helped and could be reprogrammed. The commissioners said they were willing to test this method first.

4. Turner Contingency Change Orders – Courthouse Renovations

The Courthouse Renovations change orders considered were as follows:

COR #069 \$1380 Receptacles

Ms. Sheppard stated there weren't enough receptacles in the voting machine area and more need to be added. The cost to add four quadruplex receptacles and one IGA duplex was \$1308. Comm. Barefoot made a motion to approve change order #69 and take out of Turner Contingency. Comm. Cain seconded the motion. All aye votes and motion passed.

Interior Finishes

Option 5 \$500 Add VCT in Reception Area and Hallway in Clerk of Superior Court Office.

Ms. Sheppard stated the approximate cost of adding VCT in the hallway and reception area of the CSC office would be \$500. Comm. Cain made a motion to approve interior finished option 5. Ch. Dalton seconded the motion. Two aye votes and motion passed.

Exterior Finished Options

COR #066 \$8,945 Upgrade Retaining Wall

Ms. Sheppard stated that it would cost \$8,945 to have the retaining wall pressure washed and repainted. Comm. Cain said our building maintenance department could do this.

COR #067 \$9,475 Upgrade Railing and Awning

Ms. Sheppard stated that the awnings and railing needed sandblasted and repainted. The commissioners stated that the maintenance department could take care of this.

COR #065 \$3,663 Add Banks County Seal to Railing

Ms. Sheppard said the seal would go on the railing from the Courthouse to the parking lot. The cost would be \$3,663. Comm. Cain made a motion to approve change order #65. Ch. Dalton seconded the motion. Two aye votes and motion passed.

Parking Lot Options

COR #064 \$57,977 Resurface, Restripe & Repair Portions of Curb and Gutter

Ms. Sheppard stated Simpson came out and looked at the cost to resurface and repair the curb and gutter of the existing parking lot. They would resurface after the construction is complete and the cost would be \$57,977. Comm. Barefoot and Comm. Cain wanted to wait on repairing and resurfacing the parking lot.

Interior Finishes Options

COR #068 \$39,426 Upgrade Interior Finishes in the Courtrooms

Ms. Sheppard stated \$39,426 was to add wainscoting to the bottom portion of the wall and the chair rail would be wood. Currently the courtroom is all painted wood. Comm. Barefoot said the courtroom is fully functional the way it is. Comm. Cain said could use this money toward the parking lot. Ms. Sheppard stated the courtrooms aren't as decorative as the boardroom. Comm. Barefoot stated touches could be added later. Comm. Cain wanted to get a cost on adding caps for the railing, jury box, judge's bench and stain grade chair rail. Ms. Sheppard asked if the commissioners wanted to consider molding on the outside doors of the two courtrooms. Comm. Cain wanted to get figures first.

COR #059 \$2,697 Upgrade Transactions Counters from Laminate to Solid Surface

Ms. Sheppard stated this upgrade would include the transaction counters for Clerk of Superior Court, District Attorney Office, Probate and Magistrate Court. Comm. Cain made a motion to approve change order #59 for \$2,697. Comm. Barefoot seconded. Two aye votes and motion passed.

Option #3 Upgrade Stairwell

Ms. Sheppard stated a wall has been added to the stairwell so no one can see it. Comm. Cain said leave the stairwell as is.

COR #070 \$5,838 Add casework for the Judge's Bench in Joint Hearing Room for Probate and Magistrate Court

Ms. Sheppard stated that a straight bench needed to be added back to the hearing room that Judge Thomas didn't want to start with. This bench would be designed with a witness stand. Comm. Cain made a motion to approve change order #70. Comm. Barefoot seconded the motion. All aye votes and motion passed.

Mechanical Options

COR #030 \$72,646 Replace the Cooling Tower

Comm. Cain said Mr. Crumley can replace the cooling tower. Comm. Barefoot asked if there was a less expensive more efficient cooling tower. The commissioners said lets hold off on replacing the cooling tower for now.

#2 Replace the Boiler

Allison Reynolds with Turner Construction stated that Shumate Mechanical had inspected the system and it is in proper working order and does not need to be replaced. This is just for information that the boiler will be reused.

Structural Option

#1 Roof Repairs

Ms. Reynolds stated that the roof is in operating order.

#2 Lower Scuppers

Ms. Reynolds stated that the lower roof scuppers need to be lowered so they will keep more debris off the roof. She stated that if the scuppers were not lowered, the County needed to be vigilant about maintenance on the roof.

Outside of Turner Contract:

Security Options

1. \$4,480.0. Add Buzz-Thrus to Suite Doors

Ms. Sheppard stated that no other security measures were being added to the individual offices of the courts. The quote from Convergent Technologies is for \$4,480.03 for buss thru buttons. Comm. Cain didn't think this was necessary and only wanted a buzz-thru for the District Attorney office since they were the only office that requested one. Comm. Barefoot made a motion to approve the buzz-thru for the District Attorney's Office. Comm. Cain seconded the motion. All aye votes and motion passed.

2. \$1,431.00 Add Camera in Hearing Room 115

Ms. Sheppard stated this was the hearing room for Magistrate and Probate Court. The quote from Converging Technologies for a camera is \$1,431. The commissioners thought there was no need for a camera.

Parking Lot Lighting

1. \$20,382 Replace Existing Poles and Lights in Parking Lot

Ms. Sheppard stated she had a quote from Georgia Power to replace the poles and fixtures. This price doesn't include demolition of the existing lights and poles. Comm. Barefoot and Comm. Cain are going to contact Mr. Crumley to see what he can do to improve the current lights.

Interior Options

1. Upgrade the existing elevator interiors to match the other interiors.

Ms. Sheppard stated the inside of the existing elevator needed some interior upgrades. Comm. Cain said to check into the price of this.

Ms. Sheppard stated that we haven't used up all the Turner Contingency. Comm. Cain and Comm. Barefoot stated to let the money stay in the account to see if anything else comes up.

5. BJC Hospital Authority

Jimmy Hooper and Charles Blair with the BJC Hospital Authority meet with the Commissioners about the Banks County appointment to the BJC Hospital Authority Board. Ch. Dalton stated the reason the commissioners wanted to meet with them is because they have rejected all three names that was submitted and he wanted to know why. Mr. Blair said it was a technical standpoint on why three names had to be submitted but if the County would resubmit three more names then they would have to accept one.

6. Rindt-McDuff and Associates

Fred Hawkins with Rindt-McDuff and Associates met with the Commissioners and presented a master water plan for the County. Mr. Dalton asked what was shovel ready. The shovel ready projects are as follows:

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| Toccoa Connection | Franklin County Connection |
| Mountain Creek 1.0 MG Clear well | Bennett Road 1.0 MG Water Storage Tank |
| Damascus Road 12" Water Line (Phase 1) | |

7. Budget Process FY2008 Audit

Mr. Failyer stated that the auditors had returned the audit and gave the County a clean opinion. Mr. Failyer has concerns that LOST and SPLOST are down. He stated total revenue is down \$1,127,000 and we haven't collected taxes yet. Comm. Barefoot stated given the fact that revenues are down instruct the department heads to bring budget in ten percent less than current budget that they are operating on. Comm. Cain made a motion to put a freeze on anything being spent that is not needed and a hiring freeze on any new or vacant positions until budget time. Comm. Barefoot seconded the motion. All aye votes and motion passed.

8. Adjournment

Comm. Cain made a motion to adjourn the meeting. Comm. Barefoot seconded the motion. All aye votes and the meeting was adjourned at 12:50 p.m.

Chairman

Assistant County Clerk
